

BROUGHTON EAST PARISH COUNCIL

**PARISH COUNCIL ANNUAL GENERAL MEETING**

Meeting held on Tuesday 16<sup>th</sup> May, 2023

**PRESENT:** P.Cllr.D.Jessett; P.Cllr.C.Wilkin; P.Cllr.C.Davies

**IN ATTENDANCE:** L Smyth (Clerk)

The Meeting commenced at 18.30 pm.

**457 Election of Chair**

Nomination for Cllr D Jessett received from Cllr.C.Wilkin. Seconded by Cllr.C.Davies. Cllr. D Jessett appointed as Chair.

**458 Election of Vice-Chair**

P.Cllr D.Jessett asked for nominations for Vice-Chair. No nominations received. It was agreed therefore that in the absence of Cllr.D.Jessett the position of Vice-Chair be fulfilled on a rota basis.

**459 Apologies**

Received and accepted from Cllr.M.Slater and D.Cllr P Endsor.

**460 Councillor Acceptance of Office Forms**

The Clerk confirmed all forms to have been duly authorised in her presence prior to the commencement of the meeting.

**461 Councillor 'Registration of Interests' Forms**

The Clerk confirmed all forms to have been duly authorised.

**462 Councillor Election Expenses**

The Clerk confirmed receipt of all forms and noted them to be duly authorised.

**463 Adoption of the Broughton East Parish Council Code of Conduct (as circulated)**

Adoption Agreed.

**464 Adoption of the Broughton East Parish Council Financial Regulations (as circulated)**

Adoption agreed

**465 Adoption of the Broughton East Parish Council Standing Orders (as circulated)**

Adoption agreed.

**466 Schedule of Council Meetings for 2023-2024**

Agreed dates shown on page 86

## ANNUAL PARISH MEETING

### 467 Apologies

Noted at Min 459 above.

### 468 Annual Parish Report from Chair

No report. The position of Chair for 2022-23 had not been filled. The Councillors had adopted to fill the position on a rota bases.

### 469 Annual Report from County Councillor

No Report received.

### 470 Annual Report from District Councillor

No Report Received.

### 471 Annual Report from Cumbria Police

No Report Received.

### 472 Report from Local Organisations

No Reports received.

### 473 Vote of Thanks to Chair

The Clerk sincerely thanked all Councillors for fulfilling the role of Chair for the year 2022-2023.

## ORDINARY GENERAL MEETING

### 474 Apologies for absence

Noted at Min.459 and 467 above.

### 475 Requests for Dispensation

None received.

### 476 Declarations of Interest

None received.

### 477 Minutes of the Parish Council Meeting held on 18<sup>th</sup> April, 2023

The Minutes were approved and signed as a true record.

### 478 Progress Reports

1. Urgent decisions since the last meeting – None

2. Traffic Mirrors.

Further to the request from a parishioner to install a mirror at both the junction of Low Dog Kennel and Stoney Lane. Cllr C Davies is investigating and will report back .

3. Willow Tree.

Cllr D Jessett has rectified this matter.

4. Trees on Cherry Walk

The land owner has rectified this matter.

**479 Public Participation**

No members of the Public were present.

**480 Applications for Development**

1. To examine the applications for development and submit observations to the Planning Authority
  - 7/2023/5148. Broughton Lodge Mews, Field Broughton. - No objections noted
  - 7/2023/5127. Craglands, High Hampsfell, Grange-Over-Sands - No objections noted
2. To ratify observations submitted by the Clerk under devolved powers since the last meeting
  - None
3. To Note decisions of the Stautory Planning Authority with regard to recent applications since the last meeting.  
Notifications distributed to Councillors.

**481 Financial Report**

- a) The Financial Accounts for the period April, 2022 to March 2023 , together with the Budget for 2023-2024 had been approved at the meeting on 18<sup>th</sup> April, 2023.  
The following payment was approved - Room Rent £21
- b) Request for Funds - £100 for the Churchyard Fund

**482 Schedule of Correspondence, Notices and Publications.**

Documentation distributed to Councillors

**483 Councillor Matters**

The Council wish to investigate a complete renovation of the Bus Shelter. The Clerk to speak with representatives from the 'Grange Mens Shed', and the Councillors were requested to seek local crafts pesons.

**484 Date of Next Meeting**

11<sup>th</sup> July, 2023 at 18.30 pm.

There being no further business the meeting closed at 19.00 pm.

**Schedule of meetings 23-24 18.30pm Parish Rooms**

Tuesday 11<sup>th</sup> July, 2023

Tuesday 5<sup>th</sup> Septembver, 2023

Tuesday 14<sup>th</sup> November, 2023

Tuesday 30th January, 2024

Tuesday 12<sup>th</sup> March, 2024