

Broughton East Parish Council

Dear Sir/Madam, You are summoned to attend the Parish meeting of Broughton East Parish Council @ Field Broughton Parish Room **Tuesday 7th April at 6.30pm**

Signed M Muldoon

AGENDA

1. Apologies:

2. Minutes of Last Meeting: To authorise the Chair to sign the record of the Parish Council Meeting held on 15th December as a true record.

3. Declarations of Interest: To receive declarations of interest by members in respect of items on this agenda:

4. Requests for Dispensations: The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

5. Public Participation:

- a. Community participation: any member of the public present who wishing to address the Council. (The Council may wish to consider a matter in more detail at a later date before making a full response) – Letter from Colin Milner
- b. Community Policing Update CPO Jemma Fells
- c. Unitary Authority update: Cllr Bloomer
- d. LDNPA update

6. Update on action from the previous meeting (not covered elsewhere on the agenda and for information only):

7. Progress Reports

- a. Ice cream Banner
- b. Annual Meeting

8. Highways:

- a. Road Signs

9. Housing and planning

a. To consider and respond to the following planning applications:

Reference	Location	Proposal	Comments

10. Finance, Assets, Governance and Audit:

- a) To approve the following payments: (invoices circulated)

- i) Aubergine email and website address - £680.70 (including £111.80 VAT)
- ii) Parish Room Hire - £41.12 (£17.12 VAT)

b) Assets

- i) Purchase of a shredder to be agreed – if approved, budget to be agreed.

c) Governance

- i) To agree the following policies
 - i. Accessibility Statement
 - ii. Data Retention and Disposal Policy
 - iii. IT Policy
 - iv. Privacy Policy
 - v. Publication scheme
 - vi. Safeguarding policy March 2025
 - vii. The freedom of information Act
- ii) Use of HR

11. Correspondence (for information unless otherwise stated), consultations & meetings attended:

13. Facebook items:

14. Items for the next/future agenda

15. Date and time of next meeting.

Field Broughton Parish Room 2nd June 2026